

11/20/2025 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:04 am, Thursday, November 20, 2025 in the Commissioners' Board Room, third floor, Third Street Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Controller Nicki S. Gottschall.

Commissioner Mussina made a motion to approve the November 13, 2025 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Deputy Controller position. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Criminal Processing Clerk position in the Prothonotary's office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Project Coordinator position, 5 Central Processing Officer positions, the Central Processing Assistant Director position and 4 Special Detective-DUI positions in the District Attorney's Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete 2 Part Time Tipstave positions in the Courts from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the EBP Coordinator position in Adult Probation from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Part Time Investigator position in Domestic Relations from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete a Juvenile Probation Officer position and Clerk IV position in Juvenile Probation from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete a Part Time Clerk III position and the Regional Field Coordinator in the Department of Public Safety/EMS from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete 2 Maintenance I positions and 2 Custodial Worker positions in Facilities Management from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete 2 HR Support Specialist positions in Human Resources from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the VA Assistant position from the Military Affairs Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete a Truck Driver position at RMS-Transfer Station from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete 2 Recycling Laborer positions at RMS from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Resource Conservation Tech position at Soil Conservation from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

The meeting was adjourned 10:12 am.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Nicki S. Hottel". The signature is written in a cursive style.

Salary Board Secretary